

TENDER DOCUMENT

For civil work of

**Drain Cleaning & Reconstruction, Waste Dispersals
and Field Lift Up**

For

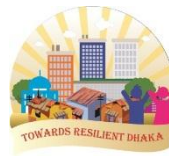
**Towards Resilient Dhaka Project
Under SIDA Fund**

Name of the Procuring Entity	Procurement Committee, Social and Economic Enhancement Programme-SEEP House # 05, Road # 10, Lane # 11, Block # C, Mirpur, Dhaka-1216.
Contact Person, Number & Email:	Convener , Procurement Committee, SEEP, 01611-301635, prodipsarker@gmail.com , Admin Officer-TRD project , 01712966111, smsblqiran@gmail.com

Tender Ref. No. SEEP/TRD/2016/007

Issued on: 22 November 2016

THIS DOCUMENT HAS TO BE SUBMITTED ALONG WITH OTHER RELEVANT DOCUMENTS. PLEASE SIGN & STAMP ON EACH PAGE TO ACCEPT OUR TERMS & CONDITIONS.



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01 Advertisement of Tender

Ref. No. SEEP/TRD/2016/007

Date: 22 November 2016

Background	:	<p>With an aim to build safe and resilient communities, Social Economic Enhancement Programme-SEEP is implementing a project titled Towards Resilient Dhaka-TRD in association with Plan International Bangladesh and funded by SIDA in which children and young people are contributing in managing and reducing the disaster risks associated with changes in the climate. Children, young people and their communities under this project will be supported to build their own skills and knowledge to identify, prepare for and respond to disaster risks associated with climate change. The project is aligned with the MDGs, as it seeks to secure development gains through building resiliency towards climate change and disasters. It thus directly contributes to achieving MDG 1 (eradicating extreme poverty and hunger); and MDG 7 (ensuring environmental sustainability). At this point, it also supports to achieve SDG 11 (Sustainable cities and communities) & SDG 13 (Climate action).</p>
Scope of work	:	<p>The bidder would be responsible for Drain cleaning & reconstruction, Waste dispels and Field lift up.</p>
Objectives	:	<ul style="list-style-type: none"> • About 75% people of this slum will be released from water logging. • Water borne diseases of children will be reduced • Children's learning environment would be likeable • Children will grow up in a healthy environment where they can play • Safety place will be used as a playground as well as a safe place for community
Output of the event:	:	<p>75% inhabitants of Bawniabadh Ward no 5 `in DNCC will free from water logging. Event will Sensitize duty bearer to perform their duty properly. Ensure enough Van service to collect waste from community. Community will be conscious about the rules and regulation of waste management and can practice the good practices.</p>

Location: Ward no-5	:	<ul style="list-style-type: none"> • Name of Drain: Bauniabadh A block to sluice gate. (Main Drain) • Length of Drain: 3290 fit • Develop Safety Place: Behind the Govt. Primary school of Bawniabadh A block.
Procurement item	:	Drain cleaning & reconstruction, Waste dispels and Field lift up.
Procurement Method	:	Open Tendering Method (National)
Tender document price, Selling date, Time & Place	:	<p>A complete set of tender document may be obtained from 22.11.2016 to 01.12.2016 between 9:00 am to 4:00 pm on working day at Social and Economic Enhancement Programme-SEEP, House No-5, Road No-10, Section-11, Mirpur, Dhaka-1216, Bangladesh on payment of Tk. 1,000/- (Taka One Thousand) only (Non-refundable) in the form of pay order/ bank draft in favor of 'Social and Economic Enhancement Programme-SEEP' issued by a scheduled bank in Bangladesh.</p> <p>Free Download for information only at : http://www.seep.org.bd/Tender</p>
Tender Document Dropping Date, Time & Place	:	Sealed tender should be dropped into the tender dropping box kept at Social and Economic Enhancement Programme-SEEP , House No.5, Road No. 10, Block-C, Mirpur-11, Dhaka-1216 on or before 02.12.2016 within 2.00 pm.
Tender Opening Date, Time and Place	:	The tender shall be opened on 02.12.2016 at 2.30 pm in presence of Tenderer(s) representative (if any) at Social and Economic Enhancement Programme-SEEP , House No-5, Road No-10, Block-C, Mirpur-11, Dhaka-1216.
Contact number	:	Convener , Procurement Committee, SEEP, 01611-301635, prodipsarker@gmail.com , Admin Officer-TRD project, 01712966111, smsblqiran@gmail.com

02. Tender Data Sheet

Ref. No. SEEP/TRD/2016/007

Date: 22 November 2016

A. GENERAL

Procuring Entity	Drain cleaning & reconstruction, Waste dispels and Field lift up.
Lead Time of the Work	This agreement will be for the period from signing date and ending on 25 December 2016.
Eligibility	The Bidders shall possess the following qualifications : a) The tenderer shall have a minimum 3 (Three) years of overall experiences in Civil work. b) The tenderer shall have the availability of minimum liquid assets or working capital or credit facility. c) Bidder shall provide the best value of money. d) Bidder should maintain the delivery lead time. e) Bidder must meet the technical specifications of the TOR.
Documents Required	a) Company profile b) Copy of Up to date Trade license. c) Tax identification Number and Up-to-date VAT and Tax Certificate d) Work experience with Development/reputed organizations. A contract/work order copy is to be attached with the tender.
Language	The language of all correspondence and documents related to the Tender shall be in <i>English & Bengali</i> .

B. THE TENDER DOCUMENTS AVAILABLE

Communication	Procurement Committee- Social and Economic Enhancement Programme-SEEP , House No.5, Road No. 10, Block-C,Mirpur-11, Dhaka-1216. Contact No- Convener , Procurement Committee, SEEP, 01611-301635, prodipsarker@gmail.com , Admin Officer-TRD project, 01712966111, smsblqiran@gmail.com ,
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<p>Tender document Collection date & time</p>	<p>A complete set of tender document may be obtained from 22.11.2016 to 01.12.2016 between 9:00 am to 4:00 pm on a working day at Social and Economic Enhancement Programme-SEEP, House No.5, Road No. 10, Block-C, Mirpur-11, Dhaka-1216 on payment of Tk. 1,000 (Taka One Thousand) only (Non-refundable) in the form of pay order/ bank draft in favor of Social and Economic Enhancement Programme-SEEP issued by a scheduled bank in Bangladesh.</p> <p>Free Download for information only at : http://www.seep.org.bd/Tender</p>
<p>Tender Opening Date, Time and Place</p>	<p>The tender shall be opened on 02.12.2016 at 2.30 pm in presence of Tenderer(s) representative (if any) at Social and Economic Enhancement Programme-SEEP, House No-5, Road No-10,Block-C,Mirpur-11,Dhaka-1216.</p>
<p>Tender Security</p>	<ul style="list-style-type: none"> ▪ The Winner bidder have to submit 5% Performance Security Money in the form of Pay order/ Demand draft/ Bank guaranty in favor of 'Social and Economic Enhancement Programme - SEEP'after getting notification of award ▪ 5% Performance Security Money will be returned after successfully completion of the work.
<p>Liquidated Damages</p>	<p>The amount of Liquidated damages is 0.1% of the contact value of the undelivered service or any part thereof delivered after expiry of the Delivery and Completion Schedule or extended Delivery and Completion Schedule, as applicable, per day of delay.</p>

C. SUBMISSION OF TENDER

<p>Tender submission instruction</p>	<p>Interested bidders must submit their tenders in response to in envelopes and mentioned clearly the name of the bid on top of each envelope.</p>
<p>Date & Time of Tender Submission</p>	<p>Sealed tender should be dropped into the tender drop-in box kept at Social and Economic Enhancement Programme-SEEP, House No-5, Road No-10, Block-C,Mirpur-11, Dhaka-1216. on or before 02.12.2016 within 2.00 pm.</p>

Modification	No Tender shall be modified subsequent to the deadline for submission of Tender.
Tender Dropping Address	Social and Economic Enhancement Programme-SEEP , House No-5, Road No-10, Block-C, Mirpur-11, Dhaka-1216.

D. TENDER EVALUATION

The Tender Evaluation shall be carried out based on the following criteria:

Tender Evaluation	1. Evaluation Team will review the technical tender based on the eligibility requirements.
	2. Final Evaluation shall be carried out based on both technical and financial evaluations.

E. Mode of Payment:

Mode of Payment:	<ol style="list-style-type: none"> 1. The mode of payment will be through account payee cheque /bank transfer in the name of the firm at 100% completion the work 2. VAT and Tax will be deducted at source as per Govt. Rules.
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F. Confidentiality:

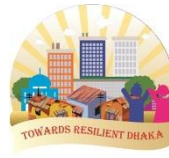
Confidentiality :	All the documents and outputs produced by this assignment will be treated as Towards Resilient Dhaka Project of SEEP and Plan International Bangladesh's property and consequently confidential. So the above mentioned documents and outputs or any part of it can't be sold, used or reproduced in any manner by the assigned firms without prior permission from SEEP and Plan International Bangladesh.
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03. Schedule of Requirement

Ref. No. SEEP/TRD/2016/007

Date: 22 November 2016

Item Name	Specifications	Total
Drain Cleaning	Length: 3290' Width:6.5'(On Average) Height:6.5'(On Average) Labor: as per requirement	
Drain Reconstruction	Length: 3400'x2=6800' Width:01' Height:01'' Materials: 10" bricks wall, 12mm thickness plaster of 27,200sft. Labor: as per requirement	
Field lift up	Length: 291' Width:216' Height: 2' Labor: as per requirement	
TOTAL		
IN WORD:		



Convener, Procurement Committee,
Social and Economic Enhancement Programme-SEEP,
House No-5, Road No-10, Block-C,
Mirpur-11, Dhaka-1216.
Contact: 01611-301635, prodipsarker@gmail.com

November 22, 2016

Subject: Terms and Conditions for Procurement of Drain cleaning & reconstruction, waste Dispersals and Field lift up.

Tender is hereby invited from bonafide Suppliers/construction firm to procure the “Drain cleaning & reconstruction, Waste dispersals and Field lift up” for TRD Project, funded by SIDA as per attached Schedule of Requirement. The interested Bidder should submit their Tender duly filled up the schedule of requirement as per terms and conditions mentioned below.

Terms and Conditions:

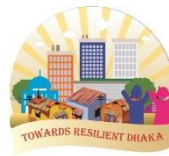
1.	Company profile, Valid Trade License of the Organization, TIN Certificate, Income Tax and VAT Registration Certificate and Experience Certificate of supply to different Organizations is to be submitted with the tender. The most responsive bidders have to show the Original of the above.
2.	Tender to be submitted as per specifications. No correction, rubbing, over writing is acceptable and Tender to be submitted duly filled up, properly signed and sealed on each page. Special Note: The successful bidder shall have to deliver goods at their own arrangement to the destination.
3.	The assurance of the Contract will depend not only on the lowest price but also the quality of goods and other criteria which will determine the responsiveness of a Bid. Besides this the Procurement Committee, SEEP reserves the right to give Contract partially or wholly to the most responsive Bidder on the basis of evaluation.
4.	The civil work have to be supplied to the below mentioned address: Location: Ward no. 5, Name of Drain: Bauniabadh A block to sluice gate. (Main Drain), Develop Safety Place: Behind the Govt. Primary school of Bawniabadh A block.
5.	Necessary IT & VAT will be deducted from invoice at the time of payment as per

	applicable Govt. rule. Supplier has to provide the VAT registration number with Mushak -11 Ka.
6.	The bid will be received and opened on the following working day at the same time.
7.	Civil works should be delivered as per specifications mentioned and within the specified date to the delivery place. No items will be accepted if found contrary to quality and non-conformity with specifications.
8.	The winning bidder have to submit 5% performance in the form of Pay order/ Demand draft/ Bank guaranty in favor of ' Social and Economic Enhancement Programme - SEEP ' as per getting notification of award
9.	5% performance security will be returned after successfully completion of the work
10.	Procurement Committee, SEEP Project reserves the right to accept or reject partially or wholly of any submitted bid without showing any reason whatsoever.

Child Protection Policy: The firm/Company/Individual shall comply the child Protection Policy of Plan International Bangladesh & SEEP. Any violation /deviation in complying with Plan's & SEEP's child protection policy will not only result-in termination of the agreement but also Plan & SEEP will initiate appropriate action in order to make good the damages/losses caused due to non-compliance of Plan's & SEEP's Child Protection Policy.

Thanking you

Convener
Procurement Committee,
Social and Economic Enhancement Programme - SEEP



Child Protection Policy

I can confirm I have received a copy of the revised Child protection Policy as approved by the Members' Assembly in June 2013; which I have read and understand.

Name:

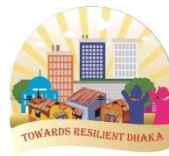
Signed:

Firm/Company/Individual:.....

Date:.....

Please return the form to:

.....



Certification Regarding Terrorism

We the hereby certifies that it has not provided and will not provide material support or resources to any individual or organization that it knows, has reason to know, is an individual or organization that advocates, plans, sponsors, engages in, or has engaged in an act of terrorism.

Signed

On behalf of the tenderer



The Anti-Money Laundering

I, hereby declare that till date I am not involved or implicated in any unlawful activities punishable under Code of Criminal Procedure and The Anti-Money Laundering (Amendment) Act, 2012 and I don't have any case/s filed against me in any police stations/courts of law in Bangladesh.

Name:

Signed:.....

Firm/Company/Individual:

Date:.....

Please return the form to: